

## **Friends of Paddock Wood Primary School – Bonus 200 Club**

### **RULES**

1. The maximum number of stakes available for sale for each monthly draw will be 200. Each stake will cost £1.00 per month. Tickets will not be issued.
2. Subject to this overall maximum, there is no limit to the number of monthly stakes that any one person may purchase.
3. Persons wishing to purchase a stake for the first time must complete an entry form. The entry form will acknowledge receipt of a copy of the Club Rules.
4. Payments can be made by monthly standing order or by cheque/cash for 12 months entry.
5. Persons paying annually by cheque/cash will be sent a renewal form at the end of each 12 month period and will only be entered into the next draw if the form is returned with payment for the next 12 month period or a standing order set up.  
Persons paying by standing order will be entered each month until notification is made of cancellation.
6. The Club Administrator will allocate a unique number for each stake when the initial stake is purchased, and will send an acknowledgement to the member showing the number allocated. This number will remain the same throughout the duration of the Club. The Administrator will maintain records of all stakes purchased.
7. 50% of all sales less any minor administrative costs (chiefly postage and stationery) will be held in trust on behalf of the Friends of Paddock Wood Primary School and will be used at the Friend's discretion (in consultation with the Headmaster) for projects which will benefit the school.
8. 45% of all sales will form the Monthly Prize Fund.
9. 5% of all sales will form the Christmas Bonus Prize Fund.
10. A prize draw for the Monthly Prize Fund will be organised each month by the Administrator . This draw will be supervised by the Headmaster or a senior member of staff nominated by the Headmaster and will be held on the last Friday of each month. If this date falls within a school holiday period then an alternative date will be agreed. Draws will be made from a set of numbered counters.
11. All stakes purchased in that calendar month will be eligible for the draw for the Monthly Prize Fund. The Monthly Prize Draw will generate the following prizes:-

|              |                                 |
|--------------|---------------------------------|
| First Prize  | 25% of the sales for that month |
| Second Prize | 12% of the sales for that month |
| Third Prize  | 8% of the sales for that month  |
12. A separate prize draw for the Christmas Bonus Prize Fund will be held immediately following the Monthly Draw in December each Year. This will be a single prize for the total amount of the Christmas Bonus Prize Fund.
13. All prizes will be drawn in order, first then second, then third.
14. All prizes will be rounded to the nearest £5, or at the discretion of the Administrator and will be paid by cheque drawn on the Club bank account and forwarded to the winner.
15. Draw results will be posted on The Friends of Paddock Wood Primary School Facebook page.
16. The Administrator will provide details of all transactions to the Treasurer as and when required for accounting purposes.
17. In the event of dispute, the Headmasters' decision will be final.